



# BRADFIELD COLLEGE

COEDUCATIONAL BOARDING SCHOOL FOR 13 TO 18 YEAR OLDS

## UNIFORM HANDBOOK

## **Contacting the College Shop**

Phone: 44 (0)118 964 4572

Fax: 44 (0)118 964 4571

Email: [shop@bradfieldcollege.org.uk](mailto:shop@bradfieldcollege.org.uk)

By post: The College Shop, Bradfield College, Bradfield, READING RG7 6AU

## **Opening Times – Term Time Only**

Monday 10am–12.00 noon, 12.45pm–3pm

Tuesday 10am–12.00 noon, 12.45pm–3pm

Wednesday 10am–12.00 noon, 12.45pm–3pm

Thursday 10am–12.00 noon, 12.45pm–3pm

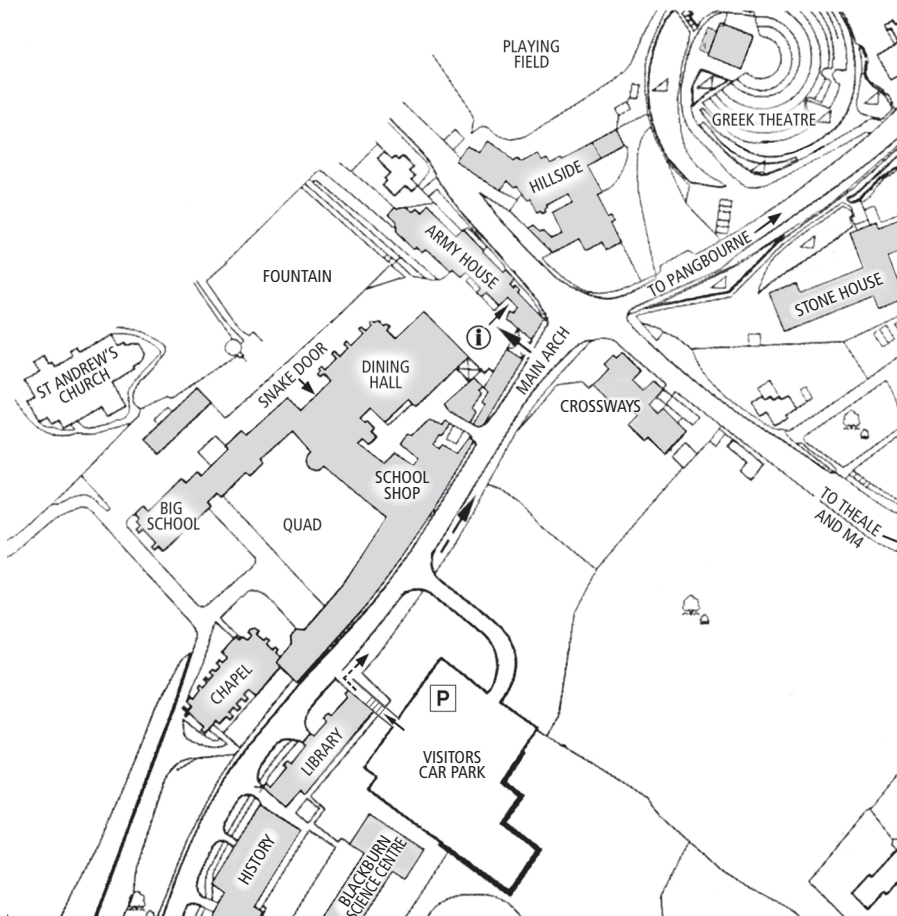
Friday 10am–12.00 noon, 12.45pm–3pm

*Closed for lunch* 12.00 noon–12.45pm

## Map

From the Crossroads please follow the signs to the Visitors Car Park.

Then report to Reception from where you will be directed to the School Shop.



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## **The College Shop** (see page 2 for opening times)

The College Shop is situated on campus and it meets the everyday needs of pupils. The College Shop stocks all items of uniform as well as a range of toiletries, greeting cards, sports equipment and a range of promotional merchandise. Prices compare favourably with the high street and include VAT where applicable. All prices listed in the Handbook are correct at time of print.

The College Shop reserves the right to change prices if necessary.

## **Obtaining Uniform**

- Parents of new pupils resident in the UK are asked to **make an appointment** with the College Shop as soon as possible. Please ring 0118 964 4572 or email [shop@bradfieldcollege.org.uk](mailto:shop@bradfieldcollege.org.uk).
- We allow 45 minutes for junior pupils and 15 minutes for senior pupils appointments.
- All uniform must be paid for on the day of purchase. Payment can be made by cheque, Mastercard, VISA or SWITCH.
- Please aim to be punctual to avoid unnecessary inconvenience to others with later appointments.
- If you think an item of uniform may need to be longer or shorter than standard, please make early contact with the College Shop, as most items can be specially ordered if we have plenty of notice.
- New International pupils can be fitted with their uniform on Friday 2 September. Please ring 44 118 964 4572 or email [shop@bradfieldcollege.org.uk](mailto:shop@bradfieldcollege.org.uk) for an appointment.
- **The College Shop is closed between 18 July and 1 September 2011.**
- Normal opening times will apply from Monday 5 September.

## **College Shop Account**

The College Shop operates a purchase on account system. We suggest the following termly account credit limits for pupils:

**All pupils normally resident in the U.K. – £50.00 per term**

**All pupils normally resident overseas – £100.00 per term**

Pupils can use their account to purchase any item up to this limit without Housemasters/Housemistresses approval. If this limit is reached during the term then either Housemasters/Housemistresses will increase the limit with your approval, or the College Shop Manager will contact you directly.

The balance on the account will be added to the Fee Bill at the end of each term, and will be supported by an itemised statement of all purchases.

## **Second Hand Clothing**

This is kept at the College Shop and can be viewed during your appointment. It is operated on a first-come first-served basis. If you are interested in purchasing second hand items please make this known to the staff when you arrive.

Items are sold on the following principles:

- All items are sold on a commission basis – currently a third of the resale value.
- All items have been laundered or dry cleaned and are in a good state of repair.
- End of term bills are credited with the sale value, unless the pupil has left the College when a cheque is raised.
- Any item not sold in six months will be donated to a local charity unless otherwise indicated.

## **Sports Equipment**

The College Shop stocks a limited amount of sports equipment. However we invite specialist companies to the College who hold sales of equipment for Hockey and Cricket at discounted prices immediately preceding the term that the sport is to be played.

We can order one-off items, which can usually be delivered within 48 hours. Please ask the shop staff for more details.

## **Nametapes**

Nametapes have been ordered on your behalf. They will be available for collection when you visit the College Shop for your uniform fitting or posted to your home address.

Nametapes should be placed in a conspicuous place e.g. inside middle back of collar in shirts, blouses, waistband of trousers, skirts and underwear; vertically at the top of socks, outside corner of all bedding, and towels. All home clothes must be named.

For international pupils buying nametapes in their home country please follow this pattern:

### **Fourth Form**

<i>Initials</i>	<i>Surname</i>	<i>House Letter</i>	<i>Year of entry</i>
A.B.	Brown	(A)	11/12

### **Shell, Fifth Form, Lower Sixth and Upper Sixth**

<i>Initials</i>	<i>Surname</i>	<i>House Letter</i>
A.B.	Brown	(A)

### **House letters are as follows:**

- A Loyd
- C Army
- D House on Hill (D)
- E Stone
- F Hillside
- G House on Hill (G)
- H The Close
- I Palmer
- J Armstrong
- K Stevens
- M Stanley

## **Initial Tags (Fourth Form only)**

Large initial tags are supplied for games clothing. They should be sewn on the outside of the following items. An ordinary nametape should also be sewn to the garments.

1 Tracksuit Top	Under the crest at the hem
2 Tracksuit Bottoms	On right leg under the hip pocket
2 Polo Shirts	Under the crest at the hem
Baselayer	Under the crest at the hem
2 Navy Blue Shorts	On front right leg at the hem
1 P.E. Shorts	On front right leg at the hem
2 White T-shirts	On right front at the hem
1 Games Skirt	Under the crest at the hem (girls only)
1 Hooded Sweatshirt	Under the crest at the hem
1 C.C.F. T-shirt	Under the crest at the hem

## General Information

### Luggage

Pupils may bring their personal items and clothing in collapsible holdalls or suitcases. Trunks are not to be used in Faulkner's and are not recommended in other boarding houses. Please mark clearly with pupil's name.

### Packing

Parents/guardians are particularly asked to check that:

- All articles listed are provided
- All articles are clearly **marked**
- All articles are clean, mended and in a good state of repair

### College Bag

All junior pupils are required to carry their books and files in a bag. It is recommended that a strong rucksack is purchased for this purpose. We stock a bag recommended by the British Back Society. For more details please ask College Shop staff.

### Laundry

House staff cannot be responsible for the shrinkage of, colour running or other damage to clothing unless they are warned by the pupil for the need of special care on each occasion that the article is laundered. This applies particularly to designer clothes (whether laundered in House or sent to Bradfield College's laundry contractors). Pupils are advised not to bring designer clothes to College. If they do, it is most important that parents arrange appropriate insurance cover, as the schemes offered by the College do not cover damage or deterioration to clothing in the laundry or at the cleaners.

## **Bradfield College supplies bottom sheets, pillows, pillowcases and duvets**

It is recommended that envelope end duvet covers are purchased (available from the College Shop in a range of plain colours). Poppers might not withstand laundering and need to be replaced with Velcro or tapes.

Shoes and clothing should be checked every term for size and good repair.

## **Additional Recommended Items**

1 Umbrella

1 Lockable Tuck box + 2 Padlocks

1 Dark Overcoat (navy blue or black) – for winter and wet conditions

1 Smock for Art

## **Stationery**

Most items of stationery can be purchased from the Post Room. Please refer to the **Parents' Handbook** for more details.

## **College Dress Regulations**

Details of the College Dress Regulations are found in the **Parents' and Pupils' Handbooks**.

## Junior Boys

Items in **BOLD CAPITAL LETTERS** must be purchased from the College Shop. All items with a price are available from the College Shop.

Quantity	Item	Price Each from £
<b>144</b>	<b>NAMETAPES/20 INITIAL TAGS</b>	<b>12.00/8.00</b>
<b>1</b>	<b>COLLEGE TIE</b>	<b>11.00</b>
<b>2</b>	<b>JUNIOR HOUSE TIES (1 FAULKNER'S SOCIAL TIE)</b>	<b>11.00</b>
<b>3</b>	<b>TROUSERS (CHARCOAL GREY)</b>	<b>20.00</b>
<b>1-2</b>	<b>COLLEGE JUMPERS</b>	<b>25.00</b>
<b>1</b>	<b>COLLEGE JACKET</b>	<b>75.00</b>
8	White Shirts (no button down collars) (twin packs)	15.50
9-10 pairs	Pants/Boxers	
9-10 pairs	Socks (dark colours) (pack of three)	5.50
1-2 pairs	Black polishable leather shoes	
<b>1</b>	<b>TRACKSUIT TOP</b>	<b>27.00</b>
<b>2</b>	<b>TRACKSUIT TROUSERS</b>	<b>21.00</b>
<b>1</b>	<b>HOODED COLLEGE SWEATSHIRT</b>	<b>27.00</b>
<b>1-2</b>	<b>BASELAYER</b>	<b>25.00</b>
<b>1</b>	<b>SHORT SLEEVED GREEN GAMES SHIRT</b>	<b>15.00</b>
<b>1</b>	<b>SHORT SLEEVED BLUE GAMES SHIRT</b>	<b>15.00</b>
<b>2</b>	<b>NAVY GAMES SHORTS</b>	<b>14.00</b>

Quantity	Item	Price Each from £
<b>3 pairs</b>	<b>NAVY GAMES SOCKS</b>	<b>4.50</b>
2	White round neck t-shirts (no colours or brand names)	5.00
<b>1</b>	<b>P.E. SHORTS</b>	<b>18.00</b>
3 pairs	White Socks (no brand names or colours) (pack of three)	5.50
2	Laundry/Sock Bags	6.50
<b>1</b>	<b>C.C.F. T-SHIRT</b>	<b>10.00</b>
<b>1</b>	<b>CRICKET SHIRT</b> (for all who play in a College team)	<b>25.00</b>
<b>1</b>	<b>CRICKET JUMPER</b> (for all who play in a College team)	<b>27.00</b>
1 pair	Football Boots	
1	Shin Pads/Guards (mandatory for hockey and football)	12.50
1	Mouthguard (mandatory for hockey)	12.00
1	Swimming Shorts (no knee length)	14.00
1	Hockey Stick (Lent term)	20.00-65.00
2 pairs	Trainers (1 pair for indoor sports with non marking sole)	
2-3	Sleepwear	
4	Large Bath Towels/Bath Sheets	7.50/14.00
2	Duvet Covers (no poppers or buttons)	15.50
<b>1</b>	<b>Bradfield Sports Bag</b>	<b>15.00</b>
1	Bag/Rucksack suitable for carrying books	23.00
1	Wash Bag and Toiletries	
1	Overcoat – navy or black (no visible brand names)	35.00
1	Shoe cleaning equipment (bag with polish, brush and cloth)	

## Junior Girls

Items in **BOLD CAPITAL LETTERS** must be purchased from the College Shop. All items with a price are available from the College Shop.

Quantity	Item	Price Each from £
<b>144</b>	<b>NAMETAPES/ 20 INITIAL TAGS</b>	<b>12.00/8.00</b>
<b>1</b>	<b>COLLEGE JACKET</b>	<b>75.00</b>
<b>2</b>	<b>TARTAN SKIRTS</b>	<b>35.00</b>
<b>2</b>	<b>COLLEGE JUMPERS</b>	<b>25.00</b>
8	White blouse with revere collar (twin packs)	15.50
7 pairs	Socks/tights (navy blue or black)	3.00
1-2 pairs	Flat black polishable leather shoes (no ballet pumps)	
<b>1</b>	<b>TRACKSUIT TOP</b>	<b>27.00</b>
<b>2</b>	<b>TRACKSUIT TROUSERS</b>	<b>21.00</b>
<b>1</b>	<b>HOODED COLLEGE SWEATSHIRT</b>	<b>27.00</b>
<b>1</b>	<b>GAMES SKORT</b>	<b>22.00</b>
<b>1</b>	<b>SHORT SLEEVED BLUE GAMES SHIRT</b>	<b>15.00</b>
<b>1</b>	<b>SHORT SLEEVED GREEN GAMES SHIRT</b>	<b>15.00</b>
<b>1</b>	<b>TENNIS SKORT</b> (team players only)	<b>25.00</b>
<b>1</b>	<b>TENNIS SHIRT</b> (team players only)	<b>25.00</b>
<b>3 pairs</b>	<b>NAVY GAMES SOCKS</b>	<b>4.50</b>
<b>1</b>	<b>P.E. SHORTS</b>	<b>15.00</b>
<b>1-2</b>	<b>BASELAYER</b>	<b>25.00</b>

Quantity	Item	Price Each from £
2	White round neck t-shirts (no colours or brand names)	5.00
3 pairs	White Socks (no colours or brand names) (pack of three)	5.50
2 pairs	Trainers (1 pair for indoor sports with non marking sole)	
<b>1</b>	<b>C.C.F. T-SHIRT</b>	<b>10.00</b>
1	Modest one piece Swimming Costume (black or navy)	
1	Bag/Rucksack suitable for carrying books	23.00
<b>1</b>	<b>Bradfield Sports Bag</b>	<b>15.00</b>
1 pair	Football Boots	
1	Hockey Stick	20.00-65.00
1	Shin Pads/Guards (mandatory for playing hockey)	12.50
1	Mouth Guard (mandatory for hockey and lacrosse)	12.00
4	Large Bath Towels/Bath Sheets	7.50/14.00
	Wash Bag and Toiletries	
1	Overcoat (no visible brand names) black/navy – must cover Jacket	35.00
2–3	Sleepwear	
10	Underwear	
2	Duvet Covers (no buttons or poppers)	15.50
	Shoe cleaning equipment (bag with polish, brush and cloth)	

## Sixth Form Boys

The following quantities are advised. Items in **BOLD CAPITAL LETTERS** must be purchased from the College Shop. All items with a price are available from the College Shop.

Quantity	Item	Price Each from £
<b>144</b>	<b>NAMETAPES</b>	<b>12.00</b>
2-3	Suits (navy blue, black, dark grey or pin stripe)	
8	Shirts (plain colours or with a fine pin stripe or check. No button down collars) (white twin packs)	15.50
2	Jumpers (V-neck dark plain, single colour)	
1-2 pairs	Shoes (black)	
9-10 pairs	Pants, Boxers and Socks	
2	Sleepwear (plus dressing gown if desired)	
4	Ties (of own choice)	
<b>1</b>	<b>COLLEGE TIE</b>	<b>11.00</b>
<b>1</b>	<b>TRACKSUIT TOP</b>	<b>27.00</b>
<b>1-2</b>	<b>TRACKSUIT TROUSERS</b>	<b>21.00</b>
<b>1</b>	<b>POLO SHIRT ROYAL BLUE</b>	<b>15.00</b>
<b>1</b>	<b>POLO SHIRT BOTTLE GREEN</b>	<b>15.00</b>

Quantity	Item	Price Each from £
<b>1-2</b>	<b>BASELAYER</b>	<b>25.00</b>
<b>2</b>	<b>NAVY GAMES SHORTS</b>	<b>14.00</b>
<b>2 pairs</b>	<b>NAVY GAMES SOCKS</b>	<b>4.50</b>
<b>1</b>	<b>COLLEGE CRICKET SHIRT</b> (team players only)	<b>25.00</b>
<b>1</b>	<b>COLLEGE CRICKET JUMPER</b> (team players only)	<b>27.00</b>
<b>1</b>	<b>HOODED COLLEGE SWEATSHIRT</b>	<b>27.00</b>
1 pair	Football Boots	
1	Shin Guards (mandatory for hockey and football)	12.50
1	Mouth Guard (mandatory for hockey)	
2	Duvet Covers	15.00
4	Large Bath Towels/Bath Sheets	7.50/14.00
	Trainers (1 pair for indoor sports with non marking sole)	
1	Shoe cleaning equipment (bag with polish, brush and cloth)	
1	Overcoat (no visible brand names) – cover Jacket	35.00
	Wash Bag, Hairbrush, Nail Clippers, Clothes Brush	

## Sixth Form Girls

The following quantities are advised. Items in **BOLD CAPITAL LETTERS** must be purchased from the College Shop. All items with a price are available from the College Shop.

Quantity	Item	Price Each from £
<b>144</b>	<b>NAMETAPES</b>	<b>12.00</b>
2-3	Tailored Skirt or Trouser Suits (navy blue, black, dark grey or pin stripe). No Denim	
8	Collared Shirts/Blouses (plain, fine stripe or small check)	
2	V-Neck Jumpers (dark plain, single colour)	
1-2 pairs	Shoes, black polishable. No ballet pumps	
	Underwear, sleepwear, dressing gown (if desired)	
<b>2</b>	<b>GAMES SHIRTS (GREEN and BLUE POLO SHIRTS)</b>	<b>15.00</b>
<b>1-2</b>	<b>BASELAYER</b>	<b>25.00</b>
<b>1</b>	<b>TRACKSUIT TOP</b>	<b>27.00</b>
<b>1-2</b>	<b>TRACKSUIT TROUSERS</b>	<b>21.00</b>
<b>1</b>	<b>GAMES SKORT</b> (team players only)	<b>22.00</b>

Quantity	Item	Price Each from £
<b>2</b>	<b>NAVY GAMES SOCKS</b>	<b>4.50</b>
<b>1</b>	<b>HOODED COLLEGE SWEATSHIRT</b>	<b>27.00</b>
2 pairs	Trainers (1 pair with non marking sole for indoor use)	
1	Shin Guards (mandatory for hockey)	12.50
1	Hockey Stick	20.00-65.00
1	Mouth Guard (mandatory for hockey and lacrosse)	12.00
4	Large Towels/Bath Sheets	7.50/14.00
2	Duvet/Continental Quilt Covers	15.00
1	Modest one piece Swimming Costume	
1	Wash Bag and Toiletries	
1	Overcoat (no visible brand names) must cover Jacket	35.00

