



Data Privacy Notice

Data Subject: Online Prospectus Inquirers

Bradfield College is the data controller. Our contact details are:

Bradfield College
Bradfield
Berkshire
RG7 6AU

For queries related to this notice please contact the Data Manager's office gdpr@bradfieldcollege.org.uk.

When you request a Prospectus on the College website, we ask you to submit data relating to the pupil's name, gender, date of birth, proposed year of entry, nationality, first language, particular interests or talents, current school. We also seek the name of the Inquirer(s), relationship to child, spouse/partner's name, address and telephone/email contact details.

The College will retain this data in order to process and progress your application, and to contact you in order to arrange a place on a tour of the College. Our legal basis for this processing is our legitimate interest to recruit new students.

If you do not pursue an application, we will retain this data for a period of 18 years from the pupil's date of birth, so as to facilitate, for example, an application for a place in the 6th Form. You will, of course, have the right to request the deletion of the data.

If you proceed with an application but your child does not join the College, we will retain the data for a period of 1 year from the notification that no place will be offered or accepted.

If your application is successful and your child does join the College then you will receive the Privacy Notice that is provided to all current parents (a copy of which is available on request).

At the conclusion of all relevant retention periods, physical documents containing your personal data will be shredded, and all personal data held electronically will be deleted.

You have the qualified right to request:

Access to and porting of your data;
Rectification or erasure of the data;
Restriction of processing or to object to the processing..

You also have a right to lodge a complaint with a Supervisory Authority, for example the Information Commissioner's Office or http://ec.europa.eu/newsroom/article29/item-detail.cfm?item_id=612080.

The College's Data Protection and Retention Policies are to be found on the website at <http://www.bradfieldcollege.org.uk/Policies>.