



BRADFIELD COLLEGE

Admissions Policy

Last reviewed/revised: May 2021

Admissions decisions take into account a variety of factors. Whilst it is important that we are confident that prospective pupils will thrive academically at Bradfield, we also consider what wider contribution prospective pupils will make to the Bradfield community. We are looking for young people who will flourish and develop individually, but we are also looking for those whose presence in the College will have a positive impact on the experience of others at the School. We offer places for entry into Years 9, 10, 11 and 12 (A-level or IB).

We are committed to look favourably on siblings and applicants with strong connections to the College, so long as they meet our selection criteria and appear likely to prosper personally and academically.

Admissions Procedure:

Candidates will have Admissions interviews to determine whether they can access the College's curriculum and fully engage with the co-curricular life of the College.

Girls and Boys at age 13 into Year 9:

- Participate in problem solving exercises (Pastoral)
- One to one interviews (Academic and Pastoral/Co-curricular)
- **All prospective** Year 9 pupils have to take the ISEB Common Pre-test in Year 6 – no candidate is excluded from the Assessment process on the basis of their test result.
- A Headmaster or Headmistress's reference from the pupil's current school;
- By Common Entrance, Prep School Baccalaureate, Common Academic Scholarship or Bradfield Entrance tests, if not taking Common Entrance;
- 13+ Scholarship candidates are assessed in February of the year of entry. Further details can be found in the Admissions section on the Website.

Girls and Boys at 16 into Year 12 (A Level or IB):

- A Headmaster or Headmistress's reference from the pupil's current school;
- Personal written statement (250-300 words);
- Assessment tests in English and Maths, and a pastoral and academic interview during Year 11
- GCSE prediction or actual grades; places are conditional on attaining a minimum of six (I)GCSE passes at Grade B (6) or above, with a minimum of Grade C (5) in English Language and Mathematics
- Sixth Form Scholarship candidates are assessed in November of the year before entry. Further details can be found in the Admissions section on the Website.

Girls and Boys into Year 10 or 11

- Entrance exams in Mathematics and English

- Last two years' school reports;
- An appropriate reference from the pupil's current school;
- Pastoral and academic interview

Offer of a place:

On completion of the Admissions procedure, successful candidates will be sent an Offer Letter and **Final Entry Form** which should be returned to the College together with the Guarantee Fee. All offers are made subject to the Terms and Conditions of Entry.

GENERAL INFORMATION:

- The College is cognisant of the Equality Act of 2010 and does not discriminate prejudicially in any way regarding entry;
- Parents need to inform the College if their child has any medical, physical or educational problems **PRIOR** to entry into the College;
- **BOTH** parents need to sign the **Final Entry Form** contract, accepting the place and agreeing to the Terms and Conditions and have paid the guarantee fee;
- Bradfield College insists on competence in written and spoken English, appropriate to the year of entry of the candidate;
- A parent who wishes to complain about any part of the admissions process as experienced by their child should consult the Parental Complaints Procedure published under **POLICIES** on the College website;
- Further details on our admissions procedure can be obtained from our website

Protocol for appointment of Guardians

As stated in the College's Terms and Conditions (paragraph 8g) it is the responsibility of parents resident outside the UK to appoint an Education Guardian.

In exceptional circumstances (eg. HMC European Scholar) the College will appoint the Guardian. In these circumstances, the College will include the Guardian, and Host family where applicable, on the Single Central Register, and will verify the suitability of accommodation and monitor the care of pupils.

If a Guardianship Agency is used, the College will verify that these checks have been conducted and that monitoring is taking place, via a Memorandum of understanding.

Contact details:

Admissions Office: Tel: 0118 964 4516 admissions@bradfieldcollege.org.uk