



BRADFIELD COLLEGE

Mobile Phone Policy

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Version	Author	Date	Changes
V 5	RJP	Sept 2023	Shell/Fifth not having mobile access during the academic day. L6th handing in mobiles overnight.
V 6	RJP	July 2024	Changes to access and use of mobile devices around the school site during the academic day in line with Govt advice "Mobile Phones In Schools" Feb 2024.
V 7	RJP	July 2025	Shell/Fifth no mobile until 1730 daily, and no access post prep. U6th mobiles in House during school day.
V 8	RJP	August 2026	All Lower College now on "managed device plus one". Sixth Form phones can't leave House until 1730. U6th hand in phones overnight.

Bradfield College policy on the use of mobile devices (To be read in conjunction with the E-Safety Policy)

Bradfield is committed to staff and pupils embracing the use of technology to support teaching and learning across the school. It is important to ensure that appropriate use supports the core values of the school and does not undermine the importance of developing strong interpersonal communication, having an impact on wellbeing or allowing academic distraction. These guidelines aim to promote **safe, respectful** and **responsible** use of mobile devices to the benefit of the whole Bradfield community. Mobile device access in school is restricted in line with DfE guidance: Behaviour in School 2024, and Mobile Phones in Schools 2026 in order to reduce distraction, disruption, addiction, bullying and abuse.

Although it is accepted that staff and a very small number of pupils on exceptional medical grounds can carry a mobile device at appropriate points, their use remains **private, safe** and **not visible**. Statutory guidance is that for all other pupils schools should mobile free environments by default.

The following guidelines are to be followed by all members of the Bradfield community including **staff** and **pupils**. Staff must lead by example and should not use personal mobiles for personal reasons in front of pupils during the school day, including in the Dining Rooms.

Respectful use:

- Mobile phones must not be used when moving around the school site. If you are allowed your mobile and need to consult it in an emergency then you move out of the way.
- Headphones should never be worn when moving around College.
- Mobile phones should never be visible in particular public places within the College: **including the Chapel, in the dining halls, during concerts or when walking around the site.**

Responsible use:

- Mobile devices must be registered with the HsM and the numbers logged on a central record. HsM must be notified if mobile numbers/phones change.
- It is the pupil's responsibility to hand mobile devices to House staff on arrival if they have been at home overnight.
- Mobile devices must be equipped with a security code or password to prevent unauthorised usage.
- **Faulkner's** pupils should only have their managed device and a mobile phone. The latter can be accessed from 1800-1845, All devices should be handed in at 2000 after prep.
- **Shell and Fifth** pupils should only have their managed device and a mobile phone.
- **Shell and Fifth** pupils will have access to their mobile phones from the end of the school day (1730) until prep (1915). In order to encourage social interaction mobiles will **not** be returned after prep. Other devices will be handed in by 2200.
- **L6th and U6th** phones should not leave the House during the academic day, which ends at 1730. Phones can be accessed from lunchtime and in the afternoon **within** the House.
- **L6th and U6th** will hand in all mobile data devices (mobiles and iPads) at 2200.
- **Apple/smart watches fitted with E-Sims (4G/5G) are treated the same as mobiles.**
- The internet will be shut off at 2230 to improve sleep hygiene, evening routines and to reduce risk associated with Securly safeguarding responses.

- Reasonable adjustments or individual exceptions may be made for disability, medical need or other exceptional circumstances.
- If a mobile phone is being used inappropriately at an allowed time a member of staff will confiscate it and will issue a “Mobile Phone Infringement” on iSams.
- The College cannot be responsible for insuring the private property of pupils, insurance must be arranged as part of the parents' domestic insurance domestic insurance or families are reminded that the school offers a scheme pertaining to personal effects while at the College through *Marsh* for a very reasonable price. Further information can be found [here](#) on the College website.

Safe use:

- Pupils and staff are reminded of the illegal nature of making or sharing of nudes and semi-nudes of themselves or others (including AI-generated or digitally manipulated images and deepfakes). Such cases will be dealt with by the DSL under Child Protection Policy/UKCIS guidance.
- Pupils and staff must ensure that files stored on their devices do not contain violent, degrading, racist, homophobic or pornographic images. The transmission of such images can be a criminal offence.
- If it is reasonably suspected that inappropriate use of a mobile device has occurred a member of staff may ask a pupil to reveal a message or other content. The DSL should be involved where there is a safeguarding element.
- Pupils found to have been disrespectful to others using a mobile device will be sanctioned.
- Pupils are strongly urged not to communicate with individuals unless they are known to them.
- Pupils are reminded that any apps installed on their phones must be age appropriate and that gambling apps are never permitted, even for over 18s.
- Pupils are reminded that the use of VPNs, fake phones, additional devices, E-Sims, MiFi, dongles, embedded network cards or other attempts to bypass internet filtering is prohibited (see Online Safety Policy for more information).
- Pupils are reminded that using the login details of pupils in order years to bypass Senso or Securly settings will result in a sanction both for the user and provider.

Sanctions:

Sanctions will be applied proportionately and with reasonable adjustments where required. If staff see inappropriate mobile use they should confiscate the device and place it in the relevant HsM's bunker. Staff should log a “Mobile Phone Infringement” sanction on iSams to inform HsMs that they have done this, which will also act as a record of confiscation. It will also ensure fairness, consistency, and the ability to identify patterns and trends. The HsM will hold on to the phone for a minimum of 24 hours. HsMs reserve the right to ask pupils who are not managing their phone or laptop use appropriately to revert to usage privileges typical of a younger year group.

Taking steps to bypass our Mobiles Policy and online safety protocols (VPN, fake phone etc) is contrary to the Bradfield values of “Integrity” and “Community” and is a Notifiable Offences. This will result in a 5-day House Gating, 48hr loss of mobile, handing in laptop other than in lessons and prep and a reflective writing task for the first offence. This will be communicated to parents by the HsM, with the warning that repetition will result in a meeting with the Deputy Head (Pastoral) who may issue a College Gating, Saturday Detention and extended confiscation or reduced access to mobile devices. 2nd offence escalates to a College Gating, 3rd offence to College Gating plus College Detention, 4th offence is likely to result in a suspension. Pupils may seek addiction support at any time.

Faulkner's:

Our commitment to educate young people on safe, responsible and respectful use of technology is particularly important in Faulkner's as so much of their interaction using this technology will be new and in a setting where it is even more vital that face-to-face interaction is prioritised. To this end, Faulkner's will only access their mobiles in the evenings after dinner until Call. Pupils will be required to take laptops to lessons, unless directed otherwise by their subject teachers. Pupils will only be allowed mobiles for trips and matches at the discretion of the Faulkner's HsMs.